



User Tip #4: Understanding the Validation Symbol

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The Building EQ Portal uses several different symbols to communicate the validation status of your project. Below is an explanation of what each symbol means.



The green check mark indicates that all required data has been entered into that accordion and that all validation tests have been met.



The yellow triangle is a validation warning that signals that an entered value is outside the normally expected parameters for that field. A warning message will appear in yellow text at the top of the accordion to let you know what specific field is triggering the warning. The warning allows you to verify that you have entered the information correctly. Validation warnings will not prevent you from submitting your project for approval.



The red X mark signifies a validation error indicating that either required information is missing or that an entered value is invalid. An error message will appear in red text at the top of the accordion to let you know what specific field is triggering the error and what action is needed to correct it. A project cannot be submitted for approval until all validation errors have been addressed.



The question mark indicates that there is a help screen associated with the field or tab that will provide specific guidance relative to that field or tab.

Check out these symbols in the Building EQ Portal at [ashrae.org/BuildingEQ](https://www.ashrae.org/BuildingEQ).